



Office of the Dean Academic
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering & Science University, Shibpur)
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No. 302/ACAD/2024

Date: November 13, 2024

ORDER

The Departmental Grievance Redressal Committees (DGRC) for the students of IEST, Shibpur for all Departments/Schools/Centers has been formed. Also the scope of DGRC; procedure, periodicity and attendance at meetings; terms of reference and the procedure of submitting the grievance have been framed. The details are attached as Annexure – I.

This is issued with the approval of the competent authority.

Sd/-
Dr. Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No. 302/ACAD/1(07)/2024

Date: November 13, 2024

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All Deans/Associate Deans/Heads of the Departments/Schools/Centers
3. The Chairman-SUGC & SPGC
4. The Registrar
5. The Student Senate
6. The Academic Section-File
7. Institute Website

Joint Registrar (Academic)
IEST, Shibpur

Indian Institute of Engineering Science and Technology, Shibpur
Howrah 711 103, West Bengal, India
(Under Ministry of Education, Govt. of India)

Departmental Grievance Redressal Committee (DGRC) for students

Scope:

- The Departmental Grievance Redressal Committee (DGRC) shall consider only individual grievances of the specific nature of students of the Institute raised individually by the concerned student of the Institute.
- The DGRC shall not consider any grievance of general applicability or of collective nature raised collectively by more than one student.
- After receiving any application, the Committee will decide on the merit of the case regarding the scope of further discussion.

Procedure, periodicity, and attendance at meetings:

- The DGRC will meet as and when required. However, if necessary, it may meet more frequently at the instance of the Chairman or at the request of the other members to discuss the various issues received.
- At least three members of the Committee shall be present in a meeting.
- If a member of the DGRC is connected with the grievance of the aggrieved individual, the concerned member of the DGRC shall not participate in the deliberations regarding that individual's case.

Terms of Reference:

- The DGRC shall consider all grievances submitted in writing by the individual student of the Institute regarding the association and any alleged injustice done to a student while discharging his/her duties at the Institute.
- The DGRC shall study the application and, after looking into the relevant documents, discuss it with those concerned and submit its recommendations and report to the Director, IEST, Shibpur, as expeditiously as possible, but in any case, within three months of the date of application.
- In case of any difficulties, the DGRC shall have a discussion with the Director, IEST, Shibpur, before a decision is taken.
- The DGRC may mediate between the student complainant and the defendant against whom the complaint has been made if required.
- Any deadlock shall be resolved by the Director.
- The final settlement of any grievance shall be made within a reasonable period (normally not exceeding one month) after the recommendations are submitted to the Director by the DGRC.

The procedure of submitting the grievance

- The aggrieved student member shall submit his/her petition to the Chairman, DGRC, in a sealed envelope marked "confidential."
- On receipt of a petition, the DGRC will endeavor to send its recommendation to the Director, IEST, Shibpur, within one month, if possible, but in any case, not beyond three months, for further action.
- In case of a false and frivolous complaint (if proven), the DGRC will recommend the Director to take appropriate action against the complainant.

**Departmental Grievance Redressal Committee (DGRC) For Different
Academic Units of IEST, Shibpur**

Sl.	Name of the Department / Center / School	Faculty Members	Student Member
01	Aerospace Engineering and Applied Mechanics	Dr. Nityananda Nandi (Chairman) [9830354744]	Pratyush Roshan Mallick (4 th Year CR) [9818670270]
		Dr. Rana Roy [9433830862]	Yaswanth Pedapudi (3 rd Year CR) [7095788562]
		Dr. Prithwish Kumar Das [9433429156]	Jyoti Ranjan Maholia (2 nd Year CR) [9414584738]
		Dr. Sneha Murmu [9432926887]	
02	Architecture, Town and Regional Planning	Prof. Souvanic Roy (Chairman) [9836093392]	Moumita Majumdar (PhD scholar) [8910542124]
		Prof. Keya Mitra [9831766596]	Manraj Kaur Bhalla [CR of B.Arch 5 th year] [7043355008]
		Dr. Subrata Kumar Paul [9831017508]	Dayita Maity [CR of B. Arch 4 th year] [8777865706]
			Smriti Singh [CR of B. Arch 3 rd year] [+977 982-3713140]
			Nandini Majumder [CR of B. Arch 2 nd year] [8777685117]
			Prakriti Sirkar [CR of MoP 2 nd year] [9641968054]
03	Chemistry	Prof. Prasanta Kumar Nandi (Chairman) [9432177021]	Indrani Pramanik (Ph.D. Scholar) [9134762006]
		Dr. Papu Biswas [8420248676]	Sweta Goud (CR M.Sc. 3 rd Sem) [7735345337]
		Dr. Jhuma Ganguly [7980122566]	
04	Civil Engineering	Prof. Anirban Gupta (Chairman) [9830242717]	Phoji Meena (BTech 2 nd year) [9024184851]

Annexure -I

Sl.	Name of the Department / Center / School	Faculty Members	Student Member
		Dr. Sujata Biswas [9831027042]	Surjeet Biswas (BTech 3 rd year) [7078883857]
		Dr. Sujit Kumar Dalui [9051135399]	Dheeraj Gaur (BTech 4 th year) [9828430754]
		Mrs. Amrita Bandyopadhyay [9830060141]	Ayan Pal (M Tech 1 st year) [8617353193]
05	Computer Science & Technology	Dr. Apurba Sarkar (Chairman) [8017799141]	Roushan Das (CR 7 th Sem) [9830196251]
		Prof. Jaya Sil [9433283641]	Ashlesha Gautam (CR 7 th Sem) [6386075846]
		Prof. Biplab Sikdar [9830179574]	Sakshi Mishra (CR 5 th Sem) [8318159080]
		Prof. Manas Hira [9830043230]	Madhire Kalyan Sathwik (CR 5 th Sem) [7396420410]
			Gunn Gupta (CR 3 rd Sem) [8930005115]
			Shubhayu Sarkar (CR 3 rd Sem) [9319200435]
			Subinay Sikder (Phd Scholar) [7384458244]
			Saugata Choudhury (PG 3rd Sem) [9749683139]
06	Earth Science	Prof. Bhabani Prasad Mukhopadhyay (Chairman) [9830019506]	Brajeswar Nayak (MSc, 3 rd Sem) [9348969737]
		Prof. Ananya Mukhopadhyay [9830012606]	
		Dr. Atin Kumar Mitra [8296898102]	
07	Electrical Engineering	Prof. Prasad Syam (Chairman) [9836893676]	Adarsh Keshari (3 rd Sem CR) [6206701962]
			Rudra Pratap Singh

Annexure -I

Sl.	Name of the Department / Center / School	Faculty Members	Student Member
			(5 th Sem CR) [6306403657]
		Prof. Aparajita Sengupta [98747 47610]	Astitva Nath Mishra (7 th Sem CR) [9167571733]
		Prof. Debjani Ganguly [98303 06490]	Mrinmay Halder (PG representative) [8016061096]
			Md. Wahid Rahaman (PhD representative) [8967100061]
08	Electronics and Telecommunication Engineering	Dr. Tamaghna Acharya (Chairman) [9434230490]	Prashant Kumar (CR UG 2 nd yr) [9120048696]
		Prof. Partha Bhattacharyya [6289755851]	Shivansh Kumar Mahobiya (CR UG 3 rd yr) [8115592004]
		Prof. Chirasree Roy Chaudhuri [9830847300]	Ayush Goyal (CR UG 4 th yr) [6289258051]
		Prof. Susanta Parui [9433769850]	Anik Karmakar (CR PG) [6290757244]
			Piyali Mukherjee (Ph.D. Scholar) [9831238711]
09	Humanities and Social Sciences	Rupen Basu Mallik (Chairman) [9831313642]	Shailen Dutta (PhD Scholar) [9936853602]
		Dr. Averi Mukhopadhyay [7686045290]	Mallika Bala (PhD Scholar) [6297979152]
10	Information Technology	Dr. Tuhina Samanta (Chairperson) [9830866245]	Ankita Balu Sapkal (3 rd Sem.) [9699192032]
		Prof. Santi P. Maity [9830023316]	Archit Ranjan (5 th Sem.) [6375448809]
		Dr. Chandan Giri [9433255202]	Subhajit Maji (7 th Sem.) [9351121578]
		Dr. Ruchira Naskar [9433287503]	Saunak Das (MTech, 3 rd Sem) [7044519343]

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Sl.	Name of the Department / Center / School	Faculty Members	Student Member
			Rakesh Mondal (Ph.D. Scholar) [9007354971]
11	Mathematics	Prof. G.P Samanta (Chairman) [9433360789]	Haridas Mondal (CR Research Scholars) [8697996410]
		Dr. S. Alam [9874452995]	Laboni Ghosal (CR, MSc .3 rd Sem) [9123605365]
		Dr. S. Pal Sarkar [7044055216]	
12	Mechanical Engineering	Prof. Shyamal Chatterjee (Chairman) [9836596135]	Soumyajit Chakraborty (3 rd Sem CR) [7047281113]
		Dr. Aritra Ganguly [7439631810/9433032840]	Diya Hasnda (5 th Sem CR) [7563813410]
		Prof. Aparna Dey Ghosh (Professor lady faculty) [9830009729]	Amrtya Singh (7 th Sem CR) [7357769918]
13	Metallurgy and Materials Engineering	Prof. Manojit Ghosh (Chairman) [9874865163]	Supriyo Barman (3 rd Sem CR) [8168670463]
		Dr. Kaushik Das [9438169526]	Shubh Ashutosh (5 th Sem CR) [7295946762]
		Dr. Ananya Barui [9733388223]	Debanjali Chakravarti (7 th Sem CR) [8918740236]
14	Mining Engineering	Prof. P. Dutta (Chairman) [9830008863]	Gaurav Devpura (B. Tech 2 nd Year Class) [7877917012]
		Dr. G. C. Roy [9434841429]	Kushal Rana (B. Tech 3 rd Year Class) [9064511198]
			Amrit Keshri (B. Tech 4 th Year Class) [7679831435]
			Daripalli Naveen Kumar (PhD Scholar) [7981927317]
15	Physics	Prof. Mousumi Basu (Chairman)	Rishabh Rajesh Nagda (3 rd SEM MSc)

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Sl.	Name of the Department / Center / School	Faculty Members	Student Member
		[9433306461]	[7977726462]
		Dr. Amit Kundu [9433906370]	Rozina Rahaman (PhD Scholar) [8697364919]
		Dr. Sangeeta Das [9038045206]	
16	Centre for Healthcare Science and Technology	Dr. Amit Roy Chowdhury (Chairman) [9830465710]	Ardhendu Das (Ph.D. Scholar) [83358 47498]
		Dr. Jhuma Ganguly [9674152990]	Amarta Saha (MTech.) [8945955289]
		Dr. Ananya Barui [9733388223]	
17	School of Advanced Materials, Green Energy and Sensor Systems	Dr. Santanu Maity (Chairman) [8812071782]	Madhuparna Sarkar (PhD Scholar) [9563170045]
		Dr. Nillohit Mukherjee [9432926929]	
		Dr. Sumita Mukherjee [9674962933]	
18	School of VLSI Technology	Prof Hafizur Rehaman (Chairman) [9836533802]	Anindya Kanti Mitra [9903068420]
		Prof. Mousumi Basu [9433306461]	
		Dr. Tamal Ghosh [9494058741]	
19	School of Community Science & Technology	Prof. Ajit K. Mahapatra (Chairman) [8918616964]	Farheen Ahmed [PG Student (3 rd SEM)] [9355167859]
		Dr. Jayayti Bhowal [9831672455]	
		Dr. Dipshika Kalita [8638588103]	
20	School of Mechatronics & Robotics	Prof. Konika Bhattacharya (Chairman) [9339300765]	Md. Ali Hasan (PG Student) [9434851110]
		Dr. Anirban Nag [9903189301]	Anshnuman Vikram (PhD Student) [7004833739]
		Dr. Tanmay Pal [9830764060]	